

LESSON 12

THE MEMORY KEYS

Numbers can be stored in the memory and used later for calculations. Numbers can be recalled and used to add, subtract, multiply, or divide. Whenever necessary, the total can be cleared.

- OBJECTIVES:**
- Understand the memory keys
 - Use the memory keys to recall numbers and use them in calculations

1. Locate the memory keys on your calculator. (See the user's manual, if necessary.)
2. Before using the memory keys, clear the register by pressing the Clear-All key.
3. Perform mathematical operations as usual.
4. To add a number into the memory, use the M+ key.
5. To subtract a number from the memory, use the M- key.
6. To recall the memory, press the memory recall key.
7. Use your little finger to strike the memory keys.
8. Make sure you know how to clear the memory, too.

Exercise 1: Add up each column, and add the column total to memory. At the end of the columns, record the grand total.

1.	2.	3.	4.
321	6,598	45	
5,489	3,097	9,087	Grand
20,309	239	1,837	Total
<u>+ 2,509</u>	<u>+ 1,298</u>	<u>+ 3,906</u>	
_____	+	_____	+
		+	_____
			=

5.	6.	7.	8.
689	107	532	
3,567	6,544	748	Grand
9,900	2,386	9,024	Total
726	1,098	358	
<u>+ 1,009</u>	<u>+ 1,298</u>	<u>+ 3,906</u>	
_____	+	_____	+
		+	_____
			=

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

9. 3,205 7,458 234 <u>+ 4,387</u> _____	10. 1,548 778 3,450 <u>+ 8,932</u> _____	11. 7,449 2,008 4,385 <u>+ 671</u> _____	12. Grand Total _____
_____ + _____ + _____ = _____			

13. 3,219 45 3,409 567 <u>+ 9,876</u> _____	14. 193 645 390 804 <u>+ 621</u> _____	15. 6,540 81 6,442 308 <u>+ 4,340</u> _____	16. Grand Total _____
_____ + _____ + _____ = _____			

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

Exercise 2: Add up each column, and add the first column total to memory. Subtract the next two columns in memory. At the end of the columns, record the grand total.

1. 4,367 2,909 7,509 <u>+ 4,376</u> _____	2. 6,349 402 996 <u>+ 1,958</u> _____	3. 501 4,298 1,189 <u>+ 3,673</u> _____	4. Grand Total _____
_____ - _____ - _____ = _____			
5. 3,290 5,779 389 3,498 <u>+ 1,022</u> _____	6. 5,677 8,308 773 2,076 <u>+ 5,435</u> _____	7. 407 1,476 238 9,730 <u>+ 617</u> _____	8. Grand Total _____
_____ - _____ - _____ = _____			

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Lesson Review 12: Repeat any of the exercises in the course and record the totals into memory (either adding or subtracting). Repeat the process until you have reliable, accurate answers.

When you are comfortable using the memory keys, continue working with Lesson 13.

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